

**Referral Form**

|  |  |
| --- | --- |
| Pupil Name:  | D.o.B |
| Year Group:  | UPN:  |
| Home Address:Email: | School name/ Contact/ Email / Telephone Number:Contact:  |
| Telephone: | Parent/ Guardian Name: |
| Religion:  | Nationality: |
| Language:  | City of Birth:  |
| PP: Y / N | FSM: Y / N |

|  |
| --- |
| **Attendance over last 3 terms:** |
| Autumn:  | Spring:  | Summer:  |

|  |
| --- |
| **Supporting Evidence**  |
| CAMH’s | GP | Consultant | Other :  |

|  |
| --- |
| **Interventions used:**   |

|  |
| --- |
| **SEN Status (Current needs as logged on SIMS)**  |

|  |
| --- |
|  **Has the pupil been previously known to Inclusion Support? YES NO**  |
|  |

|  |
| --- |
| **Are there other agencies involved with the pupil? YES NO** |
| If yes – please give details  |

|  |
| --- |
| **Safeguarding Status**  |
| CiN | CP | TAF | LAC |

|  |
| --- |
| **Reason for Referral** |

|  |
| --- |
| **SEMH Evidence** (You may wish to mention Social and Emotional development, relationships with peers or adults, describe behaviours seen, describe the parental or carer’s role in supporting the child or young person) |

|  |
| --- |
| **Documents included in the referral**  |
| EHCP (if applicable) | Latest School Report | Latest Behaviour Report  | Supporting Medical Evidence  |

|  |
| --- |
| **In order for the referral form to be processed the following must be adhered to*** Referral form completed with the required information
* All supporting evidence – school report / behaviour record / medical evidence must be attached
 |

|  |
| --- |
|  |

**Once the form is complete please upload to Moveit using this web address marked FAO S Long** [**https://secure-mft.sandwell.gov.uk**](https://secure-mft.sandwell.gov.uk)

**Our DfE number is T333/1100**

**The New GDPR Regulations:** The school is registered under the General Data Protection Regulations (GDPR – 25/05/2018) for holding personal data. The school has a duty to protect this information and to keep it up to date. The school is required to share some of the data with the Local Authority and with the DfE.