

# Re-integration Procedure



## *Sandwell Home and Hospital Tuition Service*

Signed by Chair of Governors:



Date ratified by Governing Body: 09.10.2024



## **Aim**

We aim to support pupils in a process which re-integrates them into the mainstream education wherever possible. The process and speed depends upon the individual pupil and we aim to be flexible and innovative in our approach.

Many young people will return to school after a period of illness. Some young people require a longer period of adjustment, especially those who have suffered emotional trauma or mental illness. For some young people this will take the form of provision with college or work-related opportunities.

Partnerships with schools, Connexions, colleges and other providers are central to the success of our re-integration programmes. We continue to seek out partners and build upon those we already have.

## **Procedure for transition from Home Tuition**

If a pupil has been on Home Tuition and the Academic and Pastoral staff feel they are ready to transition into centre a review will be held. This is to communicate the intention of transitioning into the centre with parent/carers, the pupil, mainstream school and any other agency involved.

If the decision is taken to start the transition from Home Tuition to Centre then a timetable and transition plan will be completed for the next 6 week period. This is to ensure all stakeholders are aware of the plan and can act accordingly to aid the transition period for the pupil.

The start of the transition will be a visit to the centre followed by induction in order to ascertain baseline data (if not already gathered). Transport arrangements will be made and once the transition period has started then we will communicate the progress with all parties

## **Procedure for Re-integration to Mainstream School**

Pupils are identified as being ready for return to mainstream by a professional panel. Just like on entry, when the school decides on whether the initial referral is appropriate, the same process is applied when it is ready to transition pupils back. This panel could consist of SLT, SENDCo, Head of Personal Development and intervention leads.

A range of strategies may be employed dependant on the individual. The transition lead in SLT will liaise with staff, schools and parents to plan a bespoke transition plan. A range of information is used for deciding when a pupil is ready to transition back, including but not exclusive to academic data, SEMH data and attendance data. Regular reviews will take place to ensure Albright is still an appropriate provision for the young person.

The nominated member of staff may accompany the pupil on visits to the school and begins the re-integration process. Strategies employed may range from supported single lessons, through part time and on site unit provision. Targets are shared with parents, pupils and school to ensure a smooth, successful transition to full time mainstream education. Additional support through one to one counselling maybe put into place once the pupil has successfully transitioned into mainstream school to ensure they have settled and any concerns dealt with. As pupils are dual

registered, the mainstream school will remain involved throughout a pupil's time with us, to make transition as seamless as possible for all concerned.

Once the Local Authority has consulted with and named a provision in the EHCP, whilst the child or young person is attending Albright Education Centre, their placement will cease and a transition to the new provision will be made.

Where a pupil has a mainstream provision named on their EHCP, they will be subject to 6- 8 week reviews and a decision made regarding if Albright continues to be an appropriate placement. Where the panel deems Albright is not the appropriate provision, a return to the named mainstream provision will occur.

Where an EHCP is finalised as 'type' for either mainstream, focus provision or specialist provision, the 6-8 week reviews will continue to take place as the Local Authority consults with potential provisions. Whilst this process occurs, the pupil will remain dual registered with their mainstream school. Again, where the panel deems Albright is not the appropriate provision during this process, a return to the mainstream school will occur, and appropriate support will be given by Albright to the mainstream school, if needed.

Albright is a short-term provision and should not be considered a final placement. The time that a pupil remains at Albright is different for all pupils.

